

**2023
ANNUAL REPORT**

**Tableland Christian Radio Association Incorporated
92.3FM 4TVR**



across the TABLELANDS



Our mission

92.3 FM will be the Community Radio Station of choice on the Tablelands through:

- **Connecting** communities across the Tablelands with positive Christian based local radio content.
- **Enabling** free to air access to news and information with a local focus
- **Ensuring** thoughtful programming including Christian based music and short message segments (God spots)
- **Focusing** on family friendly content suitable for all generations and cultures
- **Providing** a platform to share community- based information that is supportive and enhances Christian values.

Our vision

Connect communities across the Tablelands through radio content that upholds Christian values, is engaging. Positive, family friendly and community oriented.

Our Organisation

Tableland Christian Radio Association Inc. is a registered not-for-profit organization that has operated in Mareeba, Queensland, Australia since 1999. It aims to provide a radio voice that serves the community with content in a manner that is consistent with the beliefs and values of the local Christian Churches. The Association currently operates the 92.3 FM 4TVR Christian Community Radio Station. Reaching more than 10000 Tableland residents every week, 92.3 FM 4TVR delivers positive and wholesome entertainment, using a combination of traditional and new media platforms. This enhances the value of the local community through local community radio that builds positive community relationships, provides residents with family friendly media content, and gives opportunity to learn and develop communication and media skills in their local area.

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ABOUT US

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Tableland Christian Radio Association Inc. is overseen by a Management Committee to ensure the continued operation and compliance of the organisation. The committee meets and conducts itself in accordance with the Constitution and current legislation.

Registration details

Business name: Tableland Christian Radio Association Incorporated.

Trading name(s): Tableland Christian Radio Association Incorporated.

92.3FM 4TVR

Date registered: 1 November 1999

Location(s) registered: Queensland

Business structure: Incorporated Association (Other Incorporated Entity)

ABN: 29 010 831 156

Incorporated Association Number: IA19516

ACNC: registration current

GST: Registered from 1 July 2011

DGR: Eligible from 09 October 2017

Domain names: radio4tvr.com.au and 923.com.au

Organisation location and contact

Business location: Suite 2, Level 1, 135 Byrnes Street, Mareeba, Queensland 4880

Postal address: PO Box 1402, Mareeba, Queensland 4880

Website: www.923.com.au

Phone: 07 4092 2245 / 0418 783 841

Email: admin@923.com.au

Facebook: <https://www.facebook.com/923fmmba/>

Instagram: [instagram.com/923fm](https://www.instagram.com/923fm)

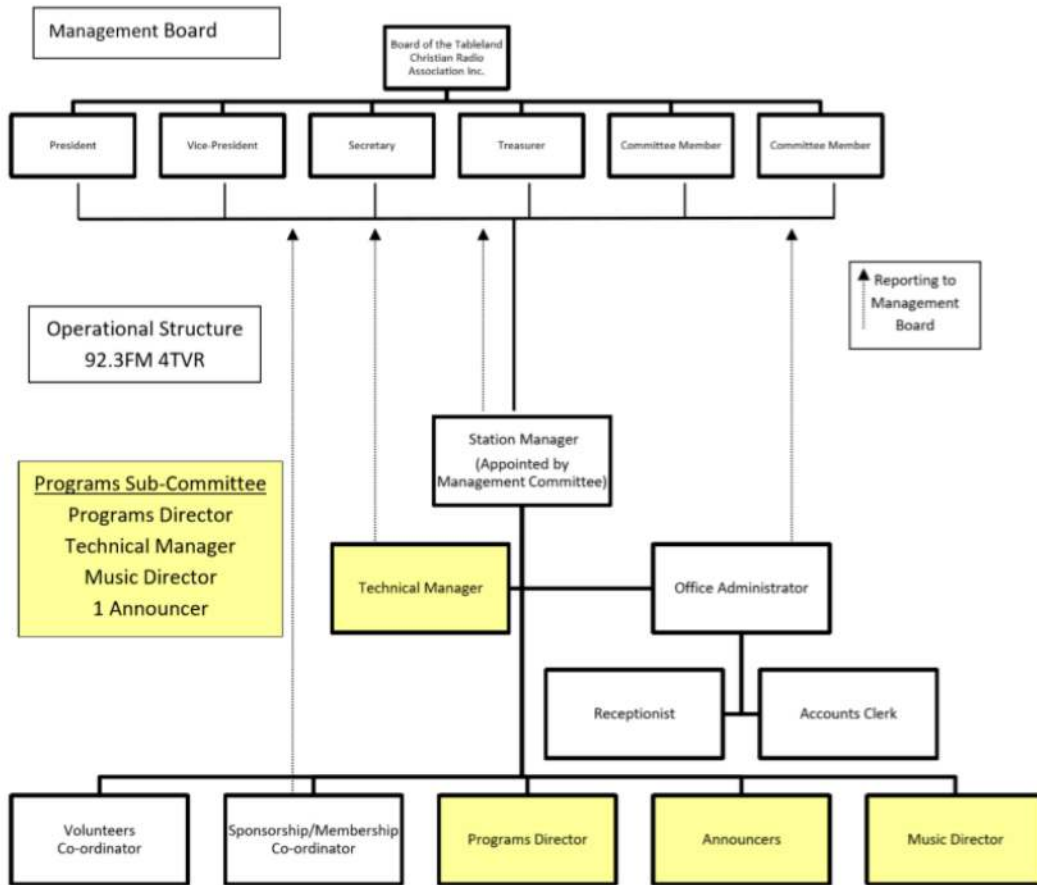
Twitter: twitter.com/radio4tvr

Community Radio Plus App: Mareeba 92.3FM

Organisation chart

ORGANISATION STRUCTURE

Figure 1: Management Structure of Tableland Christian Radio Association (last update November 2019)



OUR PEOPLE (As elected at TCRA AGM held 25 November 2023)

Table 1: Board members

President	Helen Bensilum
Vice-President	Ann Rocca
Secretary	Phyllis Pianta
Treasurer	Phyllis Pianta
Committee Member	Willem van der Zwaan
Committee Member	Kristen Lollo
Committee Member	Agnus Bunch
Committee Member	Timothy Pianta

Table 2: Community member's involvement

Type of involvement	No. of people involved
Financial members	46
Financial Supporters	34
Volunteers	98

PRESIDENT'S REPORT**Tableland Christian Radio Association Inc. – President's Report, for AGM 25 November 2023**

The 2022/2023 period has been another busy period of sharing and connecting with our local community and beyond. Annual valuable events such as Bible League's Bringing Hope Behind Bars campaign, annual outside broadcasts, fundraising activities, and fresh activities have all built connections. Our Station Manager, Ben, along with dedicated volunteers have worked hard to increase our presence with our local community through a variety of activities such as a Valentine's Day competition, attending and volunteering at the 2023 Mareeba Rotary FNQ Field Day, attending the Mareeba Aviation Museum open day, an outside broadcast at the 2023 Barra Bash, and many more local appearances where people connect. Additionally, more regular content has been added to our broadcast that supports listeners and an increased social media presence. Some great content has been and continues to be produced that people connect with. The simple act of sharing prayers on social media demonstrated a hunger and acceptance for God in everyday life.

Connecting and supporting people in our local community is meaningful and while our financial report demonstrates the real cost of this, we must recognise the investment made during the past year. The recent outside broadcast that Ben conducted at the 2023 Barra Bash demonstrated the joy and meaningful impact of meeting people where they are and sharing their stories.

As a long-serving member of TCRA and 92.3 FM, I look forward to exploring opportunities that meet people where they are and share meaningful experiences that build our community for the better. The incoming Board will need to meet as soon as practicable to determine the strategy moving forward as the 5-year licence period expires in November 2024 and application for licence renewal to ACMA will need to be submitted at least 26 weeks prior.

Many thanks to the Tableland Christian Radio Association members, volunteers, staff, supporters, and listeners for continuing to believe in this valuable tool to share the wonderful message of hope and love that God has for all people.

Blessings,
Helen Bensilum
President

OUR OBJECTIVES AND ACTIVITIES

The goals of TCRA have been determined through stakeholder engagement and with consideration to the number of potential participants available. The target market of Christian faith-based families living in a regional agricultural industry-based township with strong community focus will be served by the broadcast through the granted Mareeba RA1 licence. TCRA will aim to provide a mix of locally and outsourced produced media content on multiple platforms that is consistent with the beliefs and values of the local Christian Community, providing a positive message that is family friendly. The local 92.3FM 4TVR broadcast licence for transmission from the Mareeba RA1 licence area provides a local radio voice that produces engaging content relevant for both the Christian and non-Christian community. Content is to comply with the *Community Broadcasting Codes of Practice 2008*, be suitable for the whole family, inclusive and respectful of all people, and provide a message of hope that helps people to build meaningful lives. People engage with the media content as an alternative to commercially available media because it is local content that is suitable for everyone providing a positive message.

Table 3 below sets out a plan that is included to assist the incoming/continuing Board members and station volunteers to provide oversight and conduct activities in an efficient manner. It is intended that the plan can be reviewed and amended as appropriate.

Table 4 sets out the market targets for TCRA and the 92.3FM 4TVR operation as included in the TCRA Business Plan 18 November 2018. This is included as Table 8 in the business plan and is relevant to the activities plan along with providing information to stakeholders.

Several goals were identified in the TCRA Business Plan 18 November 2018 and are set out in Table 5 below (which is Table 9 in the business plan) This table communicates the goals, attached measures, and tracking of each. These goals are reviewed at least once annually to consider progress and any challenges identified so that appropriate responses can be initiated. An adaptive management approach will be employed so that continuous improvement is practiced and promoted.

The TCRA 92.3 FM 4TVR Strategic Plan 2021-2024 is set out in Table 6.

Table 3: Plan to assist organisation operations

2024	January	February	March	April	May	June	July	August	September	October	November	December
Management & compliance												
Management committee meetings	Meet		Meet		Meet		Meet		Meet		Meet	
Review of governing documents, compliance and goal progress	Develop 5-year licence application and submit by June 2024.						Follow up on 5-year licence application and conduct annual audit along with annual reviews prior to AGM.					
Content management	Programmes Committee oversee content management. Board to review content management plan as required.											
AGM							Liaise with Accountant to complete annual financial audit			Meet		
Insurance		Renew Association Liability			Renew Community Broadcasters							
CMAA membership	Quarterly membership			Quarterly membership			Quarterly membership			Quarterly membership		
APRA AMCOS											Schedule 5	
Australia Post PO Box			Renewal									
ACMA	Attend to any matters as required.											
Office of Fair Trading										Annual return due post AGM		
ACNC	Annual update											
Mareeba Heritage Centre							Annual membership					
CBAA						Annual membership fees	Annual PPCA Licence and Simucast Licence Fees					
GBP Accounting	Pay monthly MYOB access fee as invoiced and annual audit fee.											
Online streaming access etc. (Check with Harald)	Pay access fees as required											
Monthly accounts	Pay accounts: Tallast rent, Telstra, Ergon, NRN, Powergold, Insurance, CBAA news											
MYOB Essentials	Update and produce Treasurer's report	Update	Update and produce Treasurer's report	Update	Update and produce Treasurer's report	Update	Update and produce Treasurer's report	Update	Update and produce Treasurer's report	Update	Update and produce Treasurer's report	Update
Grants												
Grants	SRP-01514 - Specialist Radio Programming Round 1 2023/24 (First Nations) Interim progress report due 30/01/24	Access/apply for grants as appropriate.	DEVELOPMENT & OPERATIONS ROUND 1 2024/25 Closes 5 March 2024	Access/apply for grants as appropriate.	Access/apply for grants as appropriate.	Access/apply for grants as appropriate.	Access/apply for grants as appropriate.	Access/apply for grants as appropriate.	D&O-01681 - Support for transmission costs Acquit grant by 30 August 2024 Access/apply for grants as appropriate.	Access/apply for grants as appropriate.	Access/apply for grants as appropriate.	Access/apply for grants as appropriate.
Training												
In house announcing	Facilitate individuals to announce on-air and engage with meaningful social media content.											
CMT0 pathways courses	Explore course availability and discuss						Check admin email regularly for opportunity to apply for funded courses					
OBs, Fundraising & Promotion												
Outside Broadcasts (Planned to date)						Atherton Car & Bike Swap Meet & Show		Mareeba Multicultural Festival		Barra Bash		Community Carols (multiple)
	Possible monthly OB at Mareeba Christian Combined Churches Service											
Fundraising (update as opportunities are arranged)	Discuss potential monthly market stall.					End of FY DGR appeal/Hot dog stall		Potential stall at Maize Festival				
	Regular Community Connection Officer presence in Mareeba - Let's have a cuppa together!											
Promotion	BHBB Campaign	BHBB Campaign			Promote OB at Car & Bike show	Promote OB at Car & Bike show	Float in Rodeo Procession	Mareeba Multicultural Festival.	Check display at MBA Heritage Centre		Check display at MBA Heritage Centre	Join in community Christmas celebrations/activities
	Promote Media Sales Aust. Campaigns as organised											
Financial members & supporters	Supporters drive			Membership drive			Membership drive follow up					
	Other OB, fundraising and promotion activities will be decided as opportunities arise											
Equipment & operations												
Upcoming equipment needs	Assess future equipment needs and make list	Apply for grants or raise funds to secure equipment as required										
	Technical Manager will attend to maintenance and upgrades as required and liaise with the Board as appropriate. Volunteers help out as required/available.											
Safety												
Fire extinguishes	Check			Check			Check			Check		
Air conditioner filters	Check			Check			Check			Check		
Equipment check	Technical Manager maintains equipment and conducts regular checks to ensure safety											
RCD test	Check			Check			Check			Check		
	Any safety concerns must be raised immediately with the appropriate person/organisation. Please monitor the safety of all operations continuously.											


Table 4: Table 8 from TCRA Business Plan 18 November 2018 with target tracking recorded

Table 8 from TCRA Business Plan 18 November 2018							
Summary Table of Market Targets							
Market targets	18/19FY	19/20FY	20/21FY	21/22FY	22/23FY	23/24FY	Note
Increase no. of volunteers	2 new, actively engaged and regularly contributing volunteers (net no. of volunteers to increase min. 2 from previous FY)	3 new, actively engaged and regularly contributing volunteers (net no. of volunteers to increase by min.3 from previous FY)	3 new, actively engaged and regularly contributing volunteers (net no. of volunteers to increase by min.3 from previous FY)	3 new, actively engaged and regularly contributing volunteers (net no. of volunteers to increase by min.3 from previous FY)	3 new, actively engaged and regularly contributing volunteers (net no. of volunteers to increase by min.3 from previous FY)	3 new, actively engaged and regularly contributing volunteers (net no. of volunteers to increase by min.3 from previous FY)	This target only relates to volunteers who contribute on a regular (weekly or least monthly) basis. Total no. of volunteers may increase at a higher rate than "core" volunteers.
Target tracking	2018 - 72 2019 - 72	84	87	92	98		
Increase no. of Facebook likes	Increase up to 1700+ by June 2019	Increase up to 1800+ by June 2020	Increase up to 1900+ by June 2021	Increase up to 2000+ by June 2022	Increase up to 2100+ by June 2023	Increase up to 2200+ by June 2024	
Target tracking	2018 - 1750+ 2019 - 2180+	2600+	2600	2694	2797		
Engage more local people as members or supporters	Increase financial members/supporters to 70 min.	Increase financial members/supporters to 75 min.	Increase financial members/supporters to 80 min.	Increase financial members/supporters to 85 min.	Increase financial members/supporters to 90 min.	Increase financial members/supporters to 95 min.	
Target tracking	2018: 64 (TCRA members) + 10 (financial supporters) = 74 2019: 64 (TCRA members) + 10 (financial supporters) = 74	2020: 54 (TCRA members) + 18 (financial supporters) = 72	2021: 52 (TCRA members) + 20 (financial supporters) = 72	2022: 46 (TCRA members) + 33 (financial donors) = 79	2023: 46 (TCRA members) + 34 (financial donors)		
Increase locally produced content	Increase locally produced broadcast content to 30 hours per week (not including locally scheduled music).	Increase locally produced broadcast content to 33 hours per week (not including locally scheduled music).	Increase locally produced broadcast content to 36 hours per week (not including locally scheduled music).	Increase locally produced broadcast content to 39 hours per week (not including locally scheduled music).	Increase locally produced broadcast content to 42 hours per week (not including locally scheduled music).	Increase locally produced broadcast content to 45 hours per week (not including locally scheduled music).	The addition of one more "core" volunteer is expected to produce one additional hour per week of locally produced content.
Target tracking	Not available	2020: 32 hours/week (plus locally scheduled music)	2021: 25.25 hours/week (plus locally scheduled music)	2022: 26.1 hours/week (plus locally scheduled music)	2023: 44.75 hours/week or targeted audience scheduling (plus locally scheduled music covering 93.25 hours/week).		
Local Sponsorship	Engage a minimum of one new local sponsor	Engage a minimum of 3 new, local sponsors	Engage a minimum of 3 new, local sponsors	Engage a minimum of 3 new, local sponsors	Maintain and continue to build local sponsorship with a minimum 10 local sponsors engaged at any one time	Maintain and continue to build local sponsorship with a minimum 10 local sponsors engaged at any one time	Engage a minimum 1% of local businesses in sponsorship (approx. 900+ businesses in licence area)
Target tracking	1 local sponsor	1 local sponsor	1 local sponsor	1 local sponsor	1 local sponsor		
National Sponsorship	Build and maintain national sponsorship relationships	Build and maintain national sponsorship relationships	Build and maintain national sponsorship relationships	Build and maintain national sponsorship relationships	Build and maintain national sponsorship relationships	Build and maintain national sponsorship relationships	
Target tracking	National sponsorship revenue for 17/18 FY: \$5278 National sponsorship revenue for 18/19 FY: \$9367 Sponsorship growth with increased communication along supply chain.	National sponsorship revenue for 19/20 FY: \$8168 Revenue decline due to COVID-19. Communication maintained and looking forward to increasing interaction during the 20/21 FY.	National sponsorship revenue for 20/21 FY: \$5626 The number of significant sized sponsorship campaigns declined during 20/21 FY. The 21/22 FY to date is showing stronger results.	National sponsorship revenue for 21/22 FY: \$16929. The number of significant sized sponsorship campaigns increased during the past year and is continuing to grow. 92.3 FM has been instrumental in securing further sponsorships.	National sponsorship revenue for 22/23 FY: \$15106. Sponsorship has remained steady.		

Table 5: Goals in Table 9 in TCRA Business Plan November 2018 with measure tracking.

Table 9 from TCRA Business Plan November 2018 - Measure Tracking 22/23 FY				
Goal	Measure			
In accordance with the Tableland Christian Radio Association Inc Constitution there will be provision of a radio voice that serves the local Christian Community through content on multiple platforms that is consistent with the beliefs and values of the Christian Churches in the area, operating as a not-for-profit community organisation.	Feedback	Complaints	No. members of TCRA and financial supporter.	
Measure tracking	Emails, social media and conversations have provided feedback throughout the period. See TCRA meeting minutes	Nil	2023: 46 (TCRA members) + 34 (financial supporters) = 80	
To produce and broadcast content on multiple platforms that meets the Constitutional objects of Tableland Christian Radio Association Incorporated that is engaging, relevant, positive, family friendly so that people connecting with the radio resources are edified and supported to build meaningful lives.	Feedback	No. Facebook subscribers (and other social media platforms)	Content Plan (development and review)	
Measure tracking	Emails, social media and conversations have provided feedback throughout the period. See TCRA meeting minutes.	Facebook followers: 2694 (+102)	Content Plan due for review. Programs Committee to conduct a review in 2023	
To produce local broadcast content by local people.	No. hours of locally produced content.			
Measure tracking	= 44.75 hours plus = 93.25 hours of scheduled music (30 hours or outsourced content.)			
To conduct activities that are inclusive and welcoming of all people while maintaining the Organisation's identity and values. The Strategic Plan identifies the core principles and values of the operational activities.	Feedback	No. of Outside Broadcasts	No. of activities where community content is collected	No. of fundraising/promotional activities.
Measure tracking	Emails, social media and conversations have provided feedback throughout the period. See TCRA meeting minutes	7 (+3)	187 identified activities (+62)	117 identified activities (+40)
To build the skills of community members across multiply areas in an inclusive and supportive environment through radio broadcast and administrative activities.	No. of training attendees	No. of volunteers		
Measure tracking	12 (+3)	98 (+6)		
To provide content that connects communities across the Atherton Tablelands area and informs the local people of local activities.	Ave no. of locally produced Community Service Announcements per month			
Measure tracking	19 (-7)			
To conduct the station activities in accordance with the Broadcasting Services Act 1992 and the Community Radio Broadcasting Codes of Practice 2008.	Compliance review conducted at least annually.			
Measure tracking	Yes - January 2024			

Table 6: TCRA 92.3 FM 4TVR STRATEGIC PLAN 2021-2024

 <p>2021-2024 TCRA 92.3 FM 4TVR Strategic Plan</p>	<h3>STRATEGY (what we will do to realise our purpose and achieve our vision)</h3>			
<p>VISION Connect communities across the Tablelands through radio content that upholds Christian values, is engaging, positive, family friendly and community orientated.</p>	<p>CONTENT</p> <ul style="list-style-type: none"> • Increase locally produced content • Engage in suitable sponsored campaigns that align with Christian values • Access outsources content that aligns with values and is relevant for local community 	<p>DIVERSITY</p> <ul style="list-style-type: none"> • Actively engage with a diverse array of funding sources to grow the station and foster strong Christian based relationships • Increase connections with local ethnic groups to enrich content by being able to provide on air material in languages other than English • Explore increased broadcast reach opportunities. 	<p>GROWTH</p> <ul style="list-style-type: none"> • Build community connections that give local people a platform to share their voice • Build skills and resources through Christian volunteer engagement and training • Engage with technology to increase local engagement 	
<p>MISSION 92.3 FM will be the Community Radio Station of choice on the Tablelands through:</p> <ul style="list-style-type: none"> • Connecting communities across the Tablelands with positive Christian based local radio content. • Enabling free to air access to news and information with a local focus • Ensuring thoughtful programming including Christian based music and short message segments (God spots) • Focusing on family friendly content suitable for all generations and cultures • Providing a platform to share community-based information that is supportive and enhances Christian values. 	<h3>OPERATING MODEL (how we will deliver our strategy)</h3>			
<p>VALUES Positive Content that is designed to be uplifting and encouraging to all Family friendly Content suitable for all generations and cultures Christian values Beliefs and values that align with the Tablelands Christian Community</p>	<p>GOVERNMENT & OPERATIONS</p> <ul style="list-style-type: none"> • Promote a culture that upholds our values • Develop and maintain transparent, accessible management information systems • Operate as reputable, integral organisation 	<p>INFRASTRUCTURE & ENABLING TECHNOLOGY</p> <ul style="list-style-type: none"> • Maintain and upgrade existing equipment • Explore and embrace developing technology • Continue to build on 'lean systems' 	<p>FUNDING</p> <ul style="list-style-type: none"> • Maintain current funding sources as appropriate • Build on growing funding opportunities such as sponsored campaigns • Identify and access in-kind support opportunities 	<p>MARKETING & COMMUNICATIONS</p> <ul style="list-style-type: none"> • Develop and deliver consistent identity across all channels • Foster supporter value to build station presence • Continued development of volunteer access to increase local voice diversity

TREASURER'S REPORT

**TREASURER'S REPORT – TABLELAND CHRISTIAN RADIO ASSOCIATION INC. AGM
Saturday, 25 November 2023**

The 2022/2023 financial year operations resulted in a \$12,826 loss. To keep this in perspective it is important to note that the 2021/2022 FY operations resulted in \$22,633 surplus. Donations income increased by 31% and membership income doubled. Other income streams remained steady apart from grant income which declined 40%. Revenue totalled \$45,198, an overall decline of 11%.

Expenses for the 2022/2023 FY increased to \$58,023 (up from \$28,257 in 21/22FY). The sharp increase is attributable to employment costs with all previous expenses increasing by less than \$1000 in the 22/23 FY.

The Balance Sheet records an overall decline in net assets to \$24,809 (\$37,635 in 21/22 FY). The Bendigo Public Trust Account balance has increased by 203% providing opportunity for station growth going forward as these funds are available to support station operations. Accounts receivable was significantly lower in 22/23 FY at \$2572 (\$17,621 21/22 FY) due to expected grant funds invoiced in June 2022.

The financial statements and accompanying notes from Gruber Beckett Chartered Accountants Mareeba follow this report.

Compliance activities required to operate the Organisation have been attended to through the period and completed successfully. An internal audit of activities conducted in accordance with the *Community Radio Broadcasting Codes of Practice 2008* will be undertaken and included in the financial report.

The opportunity to develop account-keeping skills in a volunteer role while being supported is available to an interested community member. To maintain Station activities, it is imperative that additional funding sources be secured.

Thank you to the Board, members, volunteers, and Ben for their time, commitment, and prayers that assist people in developing skills and provide positive, Christian values-based support for everyone.

God's blessings,

Phyllis Pianta
Treasurer

FINANCIAL STATEMENTS AND AUDITOR'S REPORT

TABLELAND CHRISTIAN RADIO ASSOCIATION INCORPORATED

COMMITTEE'S REPORT

The committee members of Tableland Christian Radio Association Incorporated hereby present the financial reports for the year ended 30 June 2023.

Committee Members

The committee members who held office as at 30 June 2023 are:

President	Helen Maree Bensilum
Vice-President	Ann Rocca
Secretary/Treasurer	Phyllis Lorraine Pianta
Committee member	Robyn Lindsay
Committee member	Willem van der Zwann

Significant Changes

There have been no significant changes in the state of the Association's affairs during the financial year.

Operating Results

The Association's total loss for the year ended 30 June 2023 was \$(26,690) (2022: profit: \$22,633).

Principal Activities

The principal activities of the Association during the financial year were to:

- Provide a community broadcast service.



Helen Bensilum
President



Phyllis Pianta
Secretary/Treasurer

Dated this 23 day of NOVEMBER 2023

Tableland Christian Radio Association Incorporated
Statement of profit and loss
30 June 2023

	2023	2022
	\$	\$
Revenue		
Donations	14,972	11,426
Financial Supporter	800	113
Fundraising Income	1,791	2,284
Grants	12,000	19,921
Membership	527	216
Sponsorship	15,106	16,929
Interest received	1	1
Total income	45,198	50,890
Expenses		
Accounting fees	780	822
Bank charges	110	143
Conference & training	2,145	-
Depreciation expense	1,744	1,078
Donations	182	-
Electricity	4,273	3,705
Insurance	2,560	3,441
Interest paid	-	433
Licenses registrations permits	1,066	1,751
Printing & stationary	160	-
Rent	6,750	6,611
Software	1,339	1,178
Sponsorship commission	3,841	4,800
Superannuation expense	2,418	-
Sundry expenses	6,529	3,291
Telephone & internet	1,101	1,004
Wages & salaries	23,025	-
Total Expenses	58,023	28,257
Surplus/(deficit) before income tax expense	(12,826)	22,633
Accumulated Surplus/(deficit) at beginning of the year	37,635	16,388
Prior year adjustments	-	(1,386)
Accumulated Surplus/(deficit) at the end of the year	24,809	37,635

This statement of profit and loss should be read with the accompanying notes.

Tableland Christian Radio Association Incorporated
Statement of financial position
30 June 2023

	2023	2022
	\$	\$
Assets		
Current Assets		
Bendigo Statement Account	1,680	4,015
Paypal	1,360	2,470
Petty cash	-	-
Bendigo Debit Card Account	420	317
Bendigo Public Trust Account	21,941	10,790
Accounts receivable	2,572	17,621
Total current assets	<u>27,973</u>	<u>35,213</u>
Non-current assets		
Plant & equipment	32,060	31,118
Less Provision for Depreciation	(25,712)	(23,968)
Total non-current assets	<u>6,348</u>	<u>7,150</u>
Total Asset	<u>34,321</u>	<u>42,363</u>
Liability		
Current Liabilities		
Accounts payable	4,625	3,696
PAYG withholdings payable	4,672	-
Superannuation payable	173	-
GST	42	1,032
Total current liabilities	<u>9,512</u>	<u>4,728</u>
Net Assets	<u>24,809</u>	<u>37,635</u>
Equity		
Members Funds	37,635	16,388
Prior Year Adjustments	-	(1,396)
Current year earnings	(12,826)	22,633
Total Equity	<u>24,809</u>	<u>37,625</u>

This statement of financial position should be read with the accompanying notes.

TABLELAND CHRISTIAN RADIO ASSOCIATION INC.
RESPONSIBLE PERSONS' DECLARATION
FOR THE YEAR ENDED 30 JUNE 2023

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not-for-profits Commission Act 2012. The Committee has determined that the Association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Australian Charities and Not-for-profits Commission Act and the following Australian Accounting Standards:

AAS 4: Depreciation

AAS 5: Materiality

AAS 8: Events Occurring after Reporting Date

The financial report is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets and they have been prepared on an accruals basis.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

Fixed Assets

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use. Leasehold improvements are amortized over the shorter of either the unexpired period of the lease or of the estimated useful lives of the improvements.

**TABLELAND CHRISTIAN RADIO ASSOCIATION INC.
RESPONSIBLE PERSONS' DECLARATION
FOR THE YEAR ENDED 30 JUNE 2023**

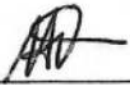
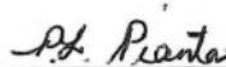
Tableland Christian Radio Association Incorporated

**Responsible Persons' Declaration
30 June 2023**

The Responsible Persons of the incorporated association declare that

1. There are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
2. The financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.


_____

Dated this 23RD day of NOVEMBER 2023

Tableland Christian Radio Association Inc.
Independent Verification Report
to the Members of
Tableland Christian Radio Association Inc.

Report on the Financial Report

We have reviewed the accompanying financial report of Tableland Christian Radio Association Inc. (the Association), which comprises the Balance Sheet as at 30 June 2023, and the Profit & Loss Statement for the year then ended, and other explanatory information.

Committees' Responsibility for the Financial Report

The Committee of the Association are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the Committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Verifier's Responsibility

Our responsibility is to express an opinion on the financial report based on our review. We conducted our review in accordance with the requirements of the information provided by the Queensland Office of Fair Trading.

The review involves establishing whether or not the Association has adequate bookkeeping processes in place to record the income, expenditure, assets and liabilities of the Association.

We believe that the information provided to us is sufficient and appropriate to provide a basis for our review opinion.

Independence

In conducting our review, we have complied with the independence requirements of the Australian Professional Ethical pronouncements.

Opinion

In our opinion:

I have sighted the Association's financial records and the financial records show that the Association does currently have sufficient bookkeeping processes in place to adequately record the Association's Income and Expenditure and dealings with its Assets and Liabilities in as far as the receipts were banked and payments were made from the bank account.



Alfred Gruber CA
Grubers Beckett Chartered Accountants

Dated 23 November 2023

SECTION 4 OUR OTHER IMPORTANT INFORMATION

COMPLYING WITH THE COMMUNITY RADIO BROADCASTING CODE OF PRACTICE 2008

An internal audit of Organisation operations has been conducted 12 January 2024 using the checklist adapted from the *Community Radio Broadcasting Code of Practice 2008*.

COMPLYING WITH THE COMMUNITY RADIO BROADCASTING CODE OF PRACTICE 2008	
Internal review Date:	12/01/2024
By:	Helen Bensilum
Section One: Corporate Governance	
Corporate governance policies and procedures that support management, financial and technical operations to meet all legal requirements.	
Governance - Does your station:	Yes/No
have easily-accessible hard and electronic copies of its constitution?	Yes
Comments: Constitution can be accessed at https://923.com.au/index.php/about	
hold regular Board meetings?	Yes
Comments: Meetings and regular communication occur. Meeting frequency should increase. Suggest to plan meeting dates for the year at 13/01/2024 general meeting.	
keep minutes of these meetings and hold them in an accessible place?	Yes
Comments: Minutes of meetings can be accessed by contacting the Secretary. Minutes to be added to a central storage site with access granted to relevant people as appropriate. Liaise with Technical Manager to complete this activity.	
hold Annual General Meetings which include election of board members in accordance with your constitution and requirements of relevant legislation (e.g. Associations Act)?	Yes
Comments: AGM held every year soon after financial report is available.	
have documents that outline the roles and responsibilities of board members and committee members?	Yes
Comments: See TCRA 4TVR 2018 Position Descriptions (Version 2.0 updated Nov 2022) can be accessed at https://923.com.au/index.php/about . Suggest a review of these during 2024.	
Financial Management - Does your station:	Yes/No
maintain accurate and up-to-date financial records?	Yes
Comments: MYOB Essentials with accounting support from Grubers Beckett Chartered Accountants	
have a designated treasurer or bookkeeper?	Yes
Comments: Treasurer elected at AGM	

regularly present records of its accounts to the board?	Yes
Comments: Treasurer's report included in meeting minutes	
present end of financial year reports to the members?	Yes
Comments: Financial report presented at each AGM along with auditors report or compliance letter from Accountant (according to Level requirements).	
Technical Management - Does your station:	Yes/No
have easily accessible hard and electronic copies of its broadcasting services licence and apparatus licence specifications?	Yes
Comments: License and broadcast specifications can be accessed by contacting the Secretary. Suggest adding this document to a central storage site with access granted to relevant people as appropriate. (TCRA Dropbox or G-Site)	
have mechanisms in place for ensuring ongoing compliance with its licence specifications?	Yes
Comments: Technical Manager is suitably qualified and conducts regular maintenance and investigation of operating systems to ensure compliance. An internal compliance audit is conducted annually.	
have mechanisms in place for ensuring ongoing compliance with EMR/RF hazard standards?	Yes
Comments: Current operating equipment complies, and any proposed changes are investigated by Technical Manager and/or outsource sector expertise.	
ensure appropriate safety and quality of studio and production facilities?	Yes
Comments: Studio and production facilities are maintained for safety.	
Section two: Policies and Procedures	Yes/No
Does your station have clear procedures for boards, committees, staff and volunteers dealing with the following:	
Programming	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022) - Programming Policy	
Access and equity	Yes
Comments: see TCRA Policy Manual Version 2.0 (Nov 2022) - Diversity Policy, Community Participation Policy and Human Resource Policy	
Anti-discrimination	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022) - Human Resource Policy, Diversity Policy.	
Grievance and complaints	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022) - Human Resource Policy, Complaints Policy, Internal Conflict Policy.	
Music - Australian content	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022) - Music Policy	
Sponsorship	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022) - Sponsorship Policy	
How does your station management publicise/promote these policies and procedures?	Yes/No
Newsletters	Yes

Noticeboards	Yes	
Station Handbooks	No	
Induction or training sessions	Yes	
Other	Yes	
Comments: Email, informal and formal meetings, promotion of the TCRA vision statement. Accessible online. Suggest a promotional CSA be added informing of information available on www.923.com.au and updated newsletter		
Section Three: Participation		
Under the Codes of Practice community radio stations are required to ensure that people in their community who are not adequately served by other media are encouraged and assisted to participate in providing our service.		
Stations are required to have in place policies and procedures to support this commitment as well as to document evidence of their efforts to encourage community participation.		
How does your station encourage and assist the active participation of community members (including broadcasters at your station and members of the community) in:		
Activity	Action taken to encourage participation	Evidence documented of this activity
On Air Shifts	In-house system that enables volunteers to easily access times to contribute to broadcast	MTrack system, outside broadcast events emails and communication
Fundraising	Sharing of information with volunteers and supporters of 92.3FM about how to be involved and how to contact the relevant people.	Emails, newsletters, website content, social media content, broadcast announcements.
Administration	Information provided to let people know about how they can be involved.	Emails, newsletters, website content, social media content and broadcast content.
Board Of Directors	Information provided to let people know about how they can be involved.	Emails, newsletters, website content, social media content and broadcast content.
Committees	Information provided to let people know about how they can be involved.	Direct contact from Board and/or core volunteers
Programming Decisions	Information provided to let people know about how they can be involved.	Direct contact from Board and/or core volunteers
Other		

Comments: Core volunteers are developing additional programs to encourage community participation. This item is included in general meeting agenda for 13/01/2024.	
Section Four: Programming	
Does your station:	Yes/No
monitor its Australian music content to ensure it meets the minimum quota?	Yes
Comments: Scheduling structured to manage this. Music Director updates music library accordingly.	
management approve and monitor all sponsorship on air (this includes in-kind sponsorship)?	Yes
Comments: Board and Programming Committee monitor sponsorship	
broadcast at least one on-air announcement each week that contains information about the Community Radio Codes of Practice and where listeners can get a copy.	Yes
Comments: Included in regular scheduling activities	
Does your station have a set of programming guidelines for broadcasters relating to on-air standards concerning broadcasts about or including:	Yes/No
Violence and brutality	Yes
Simulated news or events	Yes
Drug , alcohol and tobacco use	Yes
Stereotyping and vilification	Yes
Protecting children from harmful content	Yes
Privacy	Yes
News and Current Affairs	Yes
Indigenous programming	Yes
Australian music content	Yes
Sponsorship	Yes
Balancing censorship and freedom of expression	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022)	
Does your station have written policy documents in place that outline:	Yes/No
(a) the principles of financial membership:	Yes
(b) the rights and responsibilities of financial members within the organisation	Yes
(c) the rights and responsibilities of the organisation to financial members	Yes
Comments: Refer to TCRA Constitution and TCRA Policy Manual Version 1.2 (Feb 2020)	
How does your station inform volunteers of their rights and responsibilities?	Yes/No
Noticeboard	Yes
Newsletters	Yes
Meetings	Yes
Volunteer Induction Kit	Yes
Website	Yes

Email	Yes
Other:	Yes
Comments: Policies are available https://923.com.au/index.php/about	
Does your station:	Yes/No
have induction procedures for all new volunteers?	Yes
have a complaints procedure for volunteers/staff concerning internal disputes?	Yes
inform volunteers about the station's internal complaints procedure?	Yes
have a policy and procedure in place regarding disciplinary action and dismissal of volunteers?	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022) and online Volunteer Induction Form.	
Section Six: Listener Complaints	
Does your station:	Yes/No
have a procedure for recording and dealing with listener complaints?	Yes
Comments: See TCRA Policy Manual Version 2.0 (Nov 2022) - Complaints policy	
Does this procedure:	Yes/No
ensure there is a designated, responsible person who has been nominated to deal with listener complaints and who is available during office hours?	Yes
include providing information to listeners about their rights if they are dissatisfied with your station's response to their complaint?	Yes
ensure your station will respond substantively to complaints, in writing, within 60 days of receiving the complaint?	Yes
Comments: A designated, responsible person to handle an individual complaint will be appointed on each separate occasion as appropriate. See TCRA Policy Manual Version 2.0 (Nov 2022)	
How does your station inform volunteers and staff of the procedure for taking a complaint from a listener?	Yes/No
Newsletters	No
Noticeboard	No
Meetings	Yes
Volunteer Induction Kit	Yes
Other:	No
Comments: Complaints process is covered in Complaints Policy in TCRA Policy Manual Version 2.0 (Nov 2022)	
Does your station:	Yes/No
broadcast at least one on-air announcement each week that contains information about the Community Radio Codes of Practice and where listeners can get a copy?	Yes
Comments: Community Radio Codes of Practice announcement updated Nov 2020 and is broadcast once daily. Suggest to update this announcement.	

Connecting

Your **92.3 FM**
Community Radio
needs you!



www.facebook.com/923fmmba

Donate

Tax Deductible
Donations:
Account name:
Tableland Christian
Radio Association
Inc Gift Fund
BSB: 633-000
Account number:
157020298



 Like us on
Facebook

COMMUNITY

Membership



Have you considered volunteering for your local community radio station? There are many roles where your service would be greatly appreciated! Call 92.3 FM today to make a difference in your community!




PLUS
The home of
community radio
Listen
ONLINE or ON AIR



<https://923.com.au/>

CONTACT US

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www.923.com.au

admin@923.com.au

Facebook: <https://www.facebook.com/923fmmba/>

Instagram: [instagram.com/923fm](https://www.instagram.com/923fm)

Twitter: twitter.com/radio4tvr

TuneIn: tunein.com/radio/923fm-s262388/ Organisation chart

